

STUDY MODULE DESCRIPTION FORM		
Name of the module/subject Training and instruction		Code 1011105231011006448
Field of study Safety Engineering - Part-time studies - Second-	Profile of study (general academic, practical) (brak)	Year /Semester 2 / 3
Elective path/specialty Work Safety Management	Subject offered in: Polish	Course (compulsory, elective) elective
Cycle of study: Second-cycle studies	Form of study (full-time, part-time) part-time	
No. of hours Lecture: - Classes: 12 Laboratory: - Project/seminars: -		No. of credits 1
Status of the course in the study program (Basic, major, other) (brak)		(university-wide, from another field) (brak)
Education areas and fields of science and art		ECTS distribution (number and %)
Responsible for subject / lecturer: Marcin Wojciechowski email: marcin.wojciechowski@put.poznan.pl tel. 509953199 Wydział Inżynierii Zarządzania ul. Strzelecka 11 60-965 Poznań tel: (61) 665-33-74 fax: (61) 665-33-75 email: office_demf@put.poznan.pl		
Prerequisites in terms of knowledge, skills and social competencies:		
1	Knowledge	General knowledge of social subjects
2	Skills	Of learning with understanding and making use of knowledge in practice
3	Social competencies	Motivation to earn skills and make use of them during leading trainings
Assumptions and objectives of the course: To communicate knowledge and skills needful in trainings and it's theoretical context		
Study outcomes and reference to the educational results for a field of study		
Knowledge:		
1. Study knows the categories from definition of training in pedagogical and psychological context - [-] 2. Student knows types of trainings and it - [-] 3. Student knows the stages of training cycle - [-] 4. Student knows traditional and activating training methods and knows when to use it - [-]		
Skills:		
1. Student can plan chosen type of training - [-] 2. Student can practise traditional and activating methods - [-] 3. Student can make a good presentation - [-]		
Social competencies:		
1. Student can choose relevant devices of control and grading the training - [-] 2. Student obey the rules of verbal and un verbal communication - [-]		
Assessment methods of study outcomes		
Project of the training prepared in pairs and presented publicly		
Course description		

1. Categories of knowledge and skills in pedagogical perspective 2. Categories of attitudes and social behaviours in the perspective of social psychology 3. Determinants of adult-learning 4. Stages of training cycle 5. Training methods		
Basic bibliography: 1. Łaguna M., Szkolenia. Jak je prowadzić...GWP Gdańsk 2004		
Additional bibliography: 1. Zubrzycka-Nowak M., Ryszczyńska K., Monostori S., Czym (nie) jest coaching?, GWP 2010 2. Rogers J., Coaching, GWP 2009 3. Detz J., Sztuka przemawiania, GWP 2008 4. Fortuna P., Łaguna M., Przygotowanie szkolenia, GWP Sopot 2009		
Result of average student's workload		
Activity		Time (working hours)
1. Participation in classes		15
2. Individual work on project		5
Student's workload		
Source of workload	hours	ECTS
Total workload	20	1
Contact hours	15	0
Practical activities	15	0